

## FORWARD PLAN OF RECORDED DELEGATED DECISIONS TO BE TAKEN BY OFFICERS

The Law requires certain executive decisions made by officers to be recorded and published. The intention behind the legislation is to extend some of the openness and transparency which applies to Cabinet decision-making to decision-making by officers. The requirements do not extend to all executive decisions made by officers. There is no requirement to disclose information which would have been dealt with as confidential or exempt information had the decision had been taken by Cabinet.

The Government has published Guidance on the requirements, “*Open and accountable local government – A guide for the press and public on attending and reporting meetings of local government.*” As the Guidance puts it:

*The requirement to record decisions extends only to “executive decisions”. Executive decisions can sometimes be defined in your council’s rules. Decisions which are taken by officers under specific delegations from a meeting of their council’s executive are clearly executive decisions. However, many administrative and operational decisions officers take on how they go about their day to day work will be delegated within the council’s rules and are not in this “executive decisions” category; as such they do not need to be recorded.*

In practice there are two burdens imposed by the legislation, firstly to identify decisions which have to be recorded and secondly to produce and publish the necessary records. There is a separate and different set of rules about the recording of Non-Executive decisions.

This document has been prepared to provide Members with details of forthcoming officer decisions to be made using delegated executive and non-executive powers.

**This plan is not for wider publication.**

### Contact Information:

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### **What is an Executive Decision?**

The majority of Council decisions are executive decisions made by the Cabinet or by officers using powers delegated by the Cabinet. Executive decisions are those which by law, or by the Council's Constitution, do not fall to be made by the Council, or any committee, sub-committee or officer exercising making powers delegated by the Council. Decisions which are not Executive decisions include:

- policy and budget decisions (which are matters for the full Council)
- Decisions to adopt or amend the Council's Constitution (which are matters for the full Council)
- Decisions which are within the remit of the Regulatory and Appeals Committee, the Planning Panels, Governance and Audit Committee, Standards Committee, Licensing Committee or Staffing Committee

### **Which Officer Executive Decisions have to be recorded?**

The Guidance sets out classes of executive decisions which do not have to be recorded and these include:

- decisions to allocate social carers to particular individuals, or for example, to provide walking aids;
- decisions to allocate a social housing unit to an applicant or to send someone to carry out repairs;
- decisions to review the benefit claims of an individual applicant and
- decisions to allocate market stalls to individual traders.

The Guidance also defines classes of executive decisions which do have to be recorded and these include:

- Decisions specifically delegated to an officer by a meeting of the Cabinet.
- Decisions about awarding contracts above a certain value [in the case of the Council above £250,000];
- decisions to exercise powers of Compulsory Purchase;
- decisions on disposal of and/ or provision of allotment land and green spaces;
- awarding of Discretionary Rate Relief
- the opening hours of local libraries; and
- the holding of car boot sales/markets on council-owned land.

### **Reports considered by officers when making executive decisions**

The law requires any report considered by the officer and relevant to the decision or part of any decision to be made available for inspection.

### **Confidential and Exempt Information**

The requirement to publish records of officer executive decisions does not require the disclosure of confidential information in breach of the obligation of confidence. For these purposes confidential information is restricted to information provided by government departments on condition that it will not be disclosed to the public or information which cannot be disclosed by law or by an order of a court. Similarly there is no requirement to disclose exempt information.

When a decision appears to involve either confidential or exempt information advice should be sought from the Monitoring Officer.

### **What does publication mean?**

A copy of the decision record and any report, or part of a report relevant to the decision must be made available for public inspection by members of the public as soon as is reasonably practicable at the Council's offices via Democratic Services and on the Council's website. These records must be retained and be available for inspection for a period of at least six years from the date of the decision.

Decision title	Date added to the Forward Plan	Anticipated date of decision	What is the decision	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
<b>ADULT CARE, HOUSING AND PUBLIC HEALTH</b>								
Revision to District Heating pricing for 2024-25	4 March 2024	March 2024	Revise the unit price charged for District heating from 1 April 2024.	Relevant Members, Officers and Stakeholders.	Report and Appendices.	All Wards	Open	Paul Elliott paul.elliott@rotherham.gov.uk
Housing Market Acquisitions	18 March 2024	18 March 2024	Acquisition of an initial 50 homes from the market under the delegation granted through the Housing Acquisitions Policy report to Cabinet in October 2023.	Cabinet Member, Officers, and Stakeholders.	Report and appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	David Bagnall Tel: 01709 823814 david.bagnall@rotherham.gov.uk
Purchase of seven new homes at Infirmary Road, Parkgate under the Small Sites Homebuilder Initiative.	19 February 2024	March 2024	Approval to enter into contract with Allert Building and Construction Ltd to purchase seven new homes at Infirmary Road, Parkgate.	Relevant Members, Officers and Stakeholders.	Report and appendices.	Rawmarsh East	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Lindsey Castle Tel: 01709 255043 lindsey.castle@rotherham.gov.uk
Award of the Stop Smoking Services Support Grant to Connect Healthcare Rotherham CIC	4 March 2024	March 2024	That in accordance with the Cabinet paper of 12 <sup>th</sup> February an award will be made to Connect Healthcare Rotherham CIC via the Non-core Framework Agreement on the existing contract to deliver the activities required in the utilisation of the Local Stop Smoking Services Support Grant 2024/25	Relevant Members, Officers and Stakeholders.	Report and Appendices.	All Wards	Part exempt	Michael Ng michael.ng@rotherham.gov.uk
The Single Homeless Accommodation Programme Funding (SHAP)	4 March 2024	March 2024	To award the allocation of the single homeless accommodation programme funding via a grant for the period up to 31 March 2025.	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Sandra Tolley sandra.tolley@rotherham.gov.uk

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Strategic acquisition of 18 new homes from the Brecks Lane development in Brecks	8 January 2024	March 2024	Approval to enter into contract with Avant Homes to purchase 18 new homes from the Brecks Lane development in Brecks.	Relevant Members, Officers and Stakeholders.	Report and appendices.	Wickersley North	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	David Bagnall Tel: 01709 823814 david.bagnall@rotherham.gov.uk
Strategic acquisition of 30 new homes from the Waverley 3B development in Waverley	8 January 2024	April 2024	Approval to enter into contract with Avant Homes to purchase 30 new homes from the Waverley 3B development in Waverley.	Relevant Members, Officers and Stakeholders.	Report and appendices.	Rother Vale	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	David Bagnall Tel: 01709 823814 david.bagnall@rotherham.gov.uk
<b>ASSISTANT CHIEF EXECUTIVE/CHIEF EXECUTIVE</b>								
HR & Payroll System Contract	1 August 2022	March 2024	The current contract for the HR & Payroll system ends 31 March 2024, it is proposed to complete a procurement process via the Crown Commercial Service (CCS); Back Office Solutions (BOS) Framework for a new contractual arrangement beyond 22 March 2024.	Procurement, legal and finance departments. Cllr Alam.	Report	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk

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Grant Aid - agreement of Voluntary Sector Infrastructure Support Service Level Agreement	9 October 2023	March 2024	<p>The current service level agreement (SLA) ends on 31 March 2024 and provides support to voluntary and community groups to start, develop and thrive.</p> <p>A co-design has been undertaken and it is proposed to award grant-aid to a provider of this service over the three year period 1 April 2024 to 31 March 2027, which will be considered at Cabinet in November. Subject to agreement at Cabinet, this decision will formally enter into the new Service Level Agreement.</p>	<p>Legal and finance departments. Cllr. Sheppard.</p> <p>Member Seminar and other stakeholder engagement completed in July as part of the co-design process.</p>	Report	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Grant Aid - agreement of Advice Service Level Agreement	9 October 2023	March 2024	<p>The current service level agreement (SLA) ends on 31 March 2024 and provides welfare benefits, debt, consumer and immigration advice to individuals.</p> <p>A co-design has been undertaken and it is proposed to award grant-aid to a provider of this service over the three-year period 1 April 2024 to 31 March 2027 which will be considered at Cabinet in November. Subject to agreement at Cabinet, this decision will formally enter into the new Service Level Agreement.</p>	<p>Legal and finance departments. Cllr Sheppard.</p> <p>Member Seminar and other stakeholder engagement completed in July as part of the co-design process.</p>	Report	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
UK Shared Prosperity Fund, approval of Active Lives Project	19 February 2024	April 2024	Approval will be required for the detail of the project in accordance with grant conditions for UKSPF. This is the final project requiring approval in the current UKSPF programme.	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Household Support Fund - vouchers for children in receipt of free school meals for the Spring half term holiday	18 March 2024	April 2024	<p>A further allocation of Household Support Fund (HSF) was allocated in the Government's Budget announced on the 6 March 2024. This covers six months from April to September 2024.</p> <p>A report will be presented to Cabinet in June to approve allocation of HSF, however, to follow the practice providing vouchers to children in receipt of free school meals for the spring half term holiday, a delegated decision will be required in advance of that. This is because the spring half term holiday falls before the meeting of Cabinet in June.</p>	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk

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<b>CHILDREN'S AND YOUNG PEOPLE'S SERVICES</b>								
CYPS Commissioning decisions - Barnardo's	24 April 2023	March 2024	Proposal and options for recommissioning of all services currently commissioned with Barnardo's.	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Helen Sweaton helen.sweaton@rotherham.gov.uk
CYPS Commissioning decisions- LAC Transformation	25 September 2023	March 2024	Property purchase LAC Transformation Program in house residential (Phase 3).	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Helen Sweaton helen.sweaton@rotherham.gov.uk
CYPS Commissioning decisions - Accessibility Framework	25 September 2023	March 2024	Award Grant funding through Accessibility Framework.	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Helen Sweaton helen.sweaton@rotherham.gov.uk
CYPS Commissioning decisions- Safety Valve	25 September 2023	March 2024	Award Grant funding through Safety Valve SEND Sufficiency (Phase 4).	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Helen Sweaton helen.sweaton@rotherham.gov.uk

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CYPS Commissioning decisions	24 April 2023	April 2024	Proposal for the recommissioning / waiving of Standing Orders for short breaks provision currently commissioned with Nexus Academy Trust.	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Helen Sweaton helen.sweaton@rotherham.gov.uk
CYPS Commissioning decisions- LAC Transformation	14 August 2023	April 2024	Property purchase LAC Transformation Program in house residential (Phase 3).	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Helen Sweaton helen.sweaton@rotherham.gov.uk
CYPS Commissioning decisions - Accessibility Framework	14 August 2023	April 2024	Award Grant funding through Accessibility Framework.	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Helen Sweaton helen.sweaton@rotherham.gov.uk
CYPS Commissioning decisions- Safety Valve	14 August 2023	April 2024	Award Grant funding through Safety Valve SEND Sufficiency (Phase 4).	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Helen Sweaton helen.sweaton@rotherham.gov.uk

**FINANCE AND CUSTOMER SERVICES**

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Disposal of Falding Street Chapel and Garage Site	19 February 2024	March 2024	The Rotherham Sea Cadets are leasing Falding Street Chapel from the Council, however significant repairs are due on the building, which has led to the Sea Cadets moving into Masbrough and Thornhill Community Centre. The Falding Street Chapel is surplus to the Council's operational requirements and due to the poor condition of the building, it is recommended that the building is sold at the earliest time.	Relevant Members, Officers and Stakeholders.	Report	Rotherham West	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Tim Hartley tim.hartley@rotherham.gov.uk
Disposal of 241 Canklow Road	19 February 2024	March 2024	241 Canklow Road was formerly used as a neighbourhood housing office and more recently has been used as offices by Sure Start. The property now stands vacant and needs significant investment to bring it back into use. The property is surplus to the Council's operational requirements and due to the poor condition of the building, it is recommended that it is sold at the earliest time by public auction.	Relevant Members, Officers and Stakeholders.	Report	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Tim Hartley tim.hartley@rotherham.gov.uk
Authorisation of Court Officers (Non-executive)	24 April 2023	March 2024	To determine requests for early release or flexible retirement in accordance with powers delegated to the Strategic Director of Finance and Customer Services.	Relevant Cabinet Member(s), Assistant Director of Human Resources and Organisational Development.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Determination of any changes to the Council's financial arrangements in response to the Cost of Living Crisis	24 April 2023	March 2024	To determine any decisions required in order to manage the Council's financial position or cashflows, or to support the Council in responding to Directions and Guidance from Government including the issuing of reliefs and discounts and allocation and use of grant funding.	Council Leader or Cabinet Member for Corporate Services and Finance.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Determination of Requests for Early Release or Flexible Retirement (Non-Executive)	24 April 2023	March 2024	To determine requests for early release or flexible retirement in accordance with powers delegated to the Strategic Director of Finance and Customer Services.	Cabinet Member for Corporate Services, Community Safety and Finance.	Report	All Wards	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk



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Rotherham Construction Partnership (RCP5) Framework	27 February 2023	March 2024	To implement the delegated authority from Cabinet to the Strategic Director of Regeneration and Environment, in consultation with the Cabinet Member for Jobs and the Local Economy and the S151 Officer, to enter into the framework agreements for the Rotherham Construction Partnership (RCP5) Framework.	Cabinet Member for Jobs and the Local Economy.	Report and appendices	All Wards	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Michael Mullins michael.mullins@rotherham.gov.uk
Biomass Fuel Supply Contract	20 November 2023	March 2024	It is recommended that the Council recommission the Biomass Supply Contract for a period of 3 years, with a possible 2-year extension.	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Steven Cope steven.cope@rotherham.gov.uk
Procurement of a Unified Communications (incl. telephony) and Contact Centre platform	8 January 2024	March 2024	To appoint a supplier to provide the Council with a VoIP/cloud-based unified communications system (including telephony) and contact centre solution/platform.	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Steve Langrick Steve.Langrick@rotherham.gov.uk
Riverside House Accommodation and Collaboration with Partner Agencies	19 February 2024	March 2024	The purpose of this report is to seek approval for the grant of a 5-year lease to the NHS Property Services at Riverside House. The report also outlines the proposals around a restack of the accommodation following a full review of the Strategic Asset Management Plans.	Relevant Members, Officers and Stakeholders.	Report	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Tim Hartley tim.hartley@rotherham.gov.uk
Doncaster Gate Substation, Rotherham	18 March 2024	April 2024	Northern PowerGrid is the tenant of Doncaster Gate substation. The District Valuer has been instructed to do a valuation and approval is sought to dispose of the asset to Northern PowerGrid.	Relevant Members, Officers and Stakeholders.	Report and appendices	Boston Castle	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Tim Hartley tim.hartley@rotherham.gov.uk

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Ivanhoe Road, Thurgroft	18 March 2024	April 2024	Ivanhoe Road, Thurgroft was a single residential dwelling. The owner of the property has built another property on the land at the side within the boundary. The owner is requesting a release to the restrictive covenant which limits this legal title to one dwelling. This will allow the new property to be sold. Approval is sought to release the restrictive covenant on 1 Ivanhoe Road.	Relevant Members, Officers and Stakeholders.	Report and appendices	Thurgroft & Wickersley South	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Tim Hartley tim.hartley@rotherham.gov.uk
Disposal of Land at Milton Street & Fitzwilliam Street, Swinton	18 March 2024	April 2024	The site is subject to a licence agreement with the owner of the adjacent detached house for a nominal fee. It is recommended that the site is disposed of at public auction, due to the sites limited future use and the potential to generate a capital receipt. It is anticipated that the future use of the site following a disposal will be as per the existing garden use, a small extension to the existing dwelling, or a single dwelling development plot.	Relevant Members, Officers and Stakeholders.	Report and appendices	Swinton Rockingham	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Tim Hartley tim.hartley@rotherham.gov.uk
Disposal of Car Park and Ancillary Accommodation, Snail Hill, Rotherham	18 March 2024	April 2024	The site is subject to a licence agreement with the proposed purchaser, the owner of the adjacent property, The George Wright Boutique Hotel. It is recommended that the site is disposed of at the earliest time to the proposed purchaser, as this would generate a capital receipt and remove the Council's liability / management of a site that has a limited future use. The future use of the site following a disposal will be a car park and storage accommodation.	Relevant Members, Officers and Stakeholders.	Report and appendices	Boston Castle	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Tim Hartley tim.hartley@rotherham.gov.uk
Council Building Decarbonisation - Change to Solar PV arrangements at Civic Theatre, Clifton Park Museum and Riverside House	18 March 2024	April 2024	Enhance the Solar PV provision to capacity at Riverside House using funds originally intended for Clifton Park Museum and Civic Theatre. All other planned works including interventions such as LED Lighting, insulation and enabling works to allow for connection to a heat network would continue as proposed as part of the 18th September 2023 Cabinet decision.	Relevant Members, Officers and Stakeholders.	Report and appendices.	Boston Castle	Open	Louise Preston louise.preston@rotherham.gov.uk

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Authorisation of Court Officers (Non-executive)	27 March 2023	April 2024	To authorise named officers to represent the Council in legal proceedings at the Magistrates Court.	Cabinet Member for Corporate Services and Finance.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Determination of any changes to the Council's financial arrangements in response to the Cost of Living Crisis	1 April 2023	April 2024	To determine any decisions required in order to manage the Council's financial position or cashflows, or to support the Council in responding to Directions and Guidance from Government including the issuing of reliefs and discounts and allocation and use of grant funding.	Council Leader or Cabinet Member for Corporate Services and Finance.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Determination of Requests for Early Release or Flexible Retirement (Non-Executive)	4 March 2024	April 2024	To determine requests for early release or flexible retirement in accordance with powers delegated to the Strategic Director of Finance and Customer Services.	Cabinet Member for Corporate Services and Finance.	Report	All Wards	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

**REGENERATION AND ENVIRONMENT**

Decision title	Date added to the Forward Plan	Anticipated date of decision	What is the decision	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
The Sheffield Plan - Joint Duty to Co-operate & Statement of Common Ground	5 February 2024	February 2024	<p>Local planning authorities have a statutory “duty to cooperate” with other relevant bodies in order to encourage and enable strategic planning.</p> <p>In preparing their draft Local Plan, Sheffield City Council have identified numerous strategic and cross boundary matters on which agreement is sought with Rotherham and a number of other Councils.</p> <p>As a result, Sheffield City Council have prepared Statement of Common Ground to support submission of its draft Local Plan for examination on:</p> <ul style="list-style-type: none"> <li>- Sheffield City Council draft Local Plan</li> <li>- Local authority obligations under the Duty to Co-operate</li> </ul> <p>There are some implications for Rotherham arising from the Statement which will be detailed in the report.</p> <p>Being a signatory to the Statement will benefit Rotherham in demonstrating how the Council has cooperated on strategic issues and identifies outstanding areas of disagreement.</p> <p>The recommendation is that delegation is given to the Assistant Director for Planning, Regeneration and Transport to be a signatory on behalf of the Council to the Sheffield City Council draft Local Plan Statement of Common Ground.</p>	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Katherine Boswell katherine.boswell@rotherham.gov.uk

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Garden Waste, Business Waste & Additional Bin Permit Subscription Service	6 February 2024	March 2024	The Garden Waste, Business Waste & Additional Bin Permit Subscription Service. The decision will be made by Assistant Director Sam Barstow as agreed by cabinet previously for services. The decision will be to award the contract to the successful tenderer to allow the continuation of bin stickers/permit packs.	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Barry Connolly barry.connolly@rotherham.gov.uk
Acceptance of Pathfinder Grant Conditions	8 January 2024	March 2024	<p>Acceptance of the Pathfinder Grant conditions and signing of the revised Memorandum of Understanding, replacing previous grant Rotherham is one of ten towns to be invited to take part in a 'Pathfinder Pilot' by DLUHC. This pilot combines Towns Fund, Future High Street Fund and Levelling Up funding into one pot. An MOU is now available for signature.</p> <p>A requirement of the new grant conditions is the reconstitution of the Town Deal Board to incorporate monitoring of all three grants.</p>	Leader, Cabinet Member for Jobs & the Local Economy, three Rotherham MPs.	Report and Appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Lorna Vertigan lorna.vertigan@rotherham.gov.uk

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Acquisition of property at Westgate, Rotherham	22 January 2024	March 2024	<p>On 28th March 2022 Cabinet agreed the following recommendations:</p> <ol style="list-style-type: none"> <li>1. That Cabinet authorise the acquisition of the Freehold and Leasehold interests in the land and properties shown edged red for identification purposes only on the plans at Appendix 1.</li> <li>2. That the Assistant Director for Planning, Regeneration and Transport be authorised to negotiate the acquisition by agreement of the property interests at Appendix 1, in consultation with the Council's Section 151 Officer and the Cabinet Member for Jobs and the Local Economy, and the Assistant Director of Legal Services be authorised to complete the necessary transactions.</li> </ol> <p>An agreement to acquire a property at Westgate has now been reached and this report will exercise the delegation to agree Heads of Terms and complete the land transaction.</p>	Relevant Members, officers and stakeholders.	Report and appendices.	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Lorna Vertigan lorna.vertigan@rotherham.gov.uk

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Procurement of Traffic Signal Equipment for Refurbishments 2024-25	5 February 2024	March 2024	<p>To authorise Officer Delegated Decisions for ordering traffic signals equipment, works and services to Matt Reynolds, Head of Transportation Infrastructure Service.</p> <p>The current framework for Supply, Installation and Maintenance of Traffic Signals is no longer viable and requires re-procurement within the next 12 months. Therefore, an interim procurement is planned to invite reputable experienced suppliers to quote for supply and install of traffic signals to manage supply until a replacement framework is in place.</p> <p>This contract will cover immediately required replacement traffic signals and equipment and critically, if our bid for additional DfT funding from the Traffic Signals Obsolescence Grant (TSOG) is successful, we will rely on this mechanism to enable us to deliver the extended programme of works before the specified deadline.</p>	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Fully exempt	Steve Wood steve.wood@rotherham.gov.uk
Riverside Gardens, Corporation Street & Upper Millgate approval for Stopping Up application to be implemented.	19 February 2024	March 2024	To support the application and implementation of the stopping up of two irregular shaped areas of highway bounded by Corporation Street, Domine Lane and the River Don subject to DfT processes.	Relevant Members, Officers and Stakeholders.	Report and appendices.	Boston Castle	Open	Rory Battye Tel: 01709 254472 rory.battye@rotherham.gov.uk
Revocation of the Wortley Road and Fitzwilliam Road hourly mean nitrogen dioxide Air Quality Management Areas	19 February 2024	March 2024	To revoke the Air Quality Management Areas relating to hourly mean nitrogen dioxide because the levels of nitrogen dioxide expressed as an hourly mean have been consistently below the National Air Quality Objective thresholds for declaring an Air Quality Management Area.	Relevant Members, Officers and Stakeholders.	Report and appendices.	Rotherham East; Rotherham West	Open	Lewis Coates lewis.coates@rotherham.gov.uk

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Purchase of Plot 3, Dinnington, as part of strategic land assembly for the market site regeneration project	4 March 2024	March 2024	This delegated decision relates to the acquisition of Plot 3 and forms part of the strategic site assembly for the regeneration project at Dinnington. It is recommended that the purchase is approved.	Relevant Members, Officers and Stakeholders	Report and Appendices	Dinnington	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Megan Hinchliff Megan.Hinchliff@rotherham.gov.uk
Highway Resurfacing Contract	4 March 2024	March 2024	To procure use of external Contractors to aid delivery of works to the Highway.	Relevant Members, Officers and Stakeholders.	23-207 Tender Evaluation Report Final	All Wards	Open	Richard Jackson richard.jackson@rotherham.gov.uk
Application for a Definitive Map Modification Order - Claim for Public Footpath at Brookhouse, Parish of Laughton-en-le-Morthern.	19 February 2024	12 March 2024	To consider a request by the public to add a footpath to the Definitive Map at Brookhouse.	Relevant Members, Officers and Stakeholders.	Report and appendices.	Dinnington	Open	Richard Pett Tel: 01709 254481 richard.pett@rotherham.gov.uk
Tree Planting Plan 2021 -2031 Updated February 2024	19 February 2024	March 2024	To consider and accept revisions to the existing Tree Planting Plan following benchmarking, changes to legislation, updates to tree planting sites and the introduction of new performance measures.	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Zoe Oxley Tel: 01709 334283 Zoe.Oxley@rotherham.gov.uk
Broom Road Corridor Contract Award	22 January 2024	April 2024	Recommendation that Assistant Director of Regeneration & Environment & Portfolio Holder approve the contract award for the Design Stage of the Transport Projects – CRSTS Broom Road Corridor.	Relevant Members, officers and stakeholders.	Report and appendices.	Boston Castle; Rawmarsh East; Sitwell	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Nat Porter Nat.Porter@rotherham.gov.uk
Riverside Residential Quarter Contract Award	17 July 2023	April 2024	Award to Esh Construction Ltd of the second stage of a two-stage design and build contract for the delivery of works in relation to infrastructure and enabling works for the Riverside Residential Quarter, following outcome of tendering exercise undertaken. As detailed in exempt Appendix 1 – Tender Evaluation Report.	Cabinet Member for Jobs & Local Economy S151 Officer	Report and Appendices	Boston Castle	Part exempt	Lorna Vertigan lorna.vertigan@rotherham.gov.uk



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Riverside Residential Quarter Full Business Case	17 July 2023	April 2024	<p>In line with the May 2022 Cabinet report</p> <p>‘That Cabinet agree to the implementation of all projects within the Town Deal and Levelling Up Fund programmes as summarised in Appendix 1, to be detailed in forthcoming project specific Full Business Cases’</p> <p>‘That Cabinet note the implementation of projects will be subject to the Council’s assurance framework and with Full Business Cases approved by the Strategic Director of Regeneration &amp; Environment in consultation with the Council’s S151 Officer and Cabinet Member for Jobs and the Local Economy’</p> <p>A recommendation is made that the Full Business Case detailing final project costs, timeframe and outcomes is approved thus allowing contract award and implementation of the project.</p>	Cabinet Member for Jobs & Local Economy S151 Officer	Report and Appendices	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Lorna Vertigan lorna.vertigan@rotherham.gov.uk

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Templeborough Full Business Case	31 July 2023	April 2024	<p>In line with the May 2022 Cabinet report</p> <p>‘That Cabinet agree to the implementation of all projects within the Town Deal and Levelling Up Fund programmes as summarised in Appendix 1, to be detailed in forthcoming project specific Full Business Cases’</p> <p>‘That Cabinet note the implementation of projects will be subject to the Council’s assurance framework and with Full Business Cases approved by the Strategic Director of Regeneration &amp; Environment in consultation with the Council’s S151 Officer and Cabinet Member for Jobs and the Local Economy’</p> <p>A recommendation is made that the Full Business Case detailing final project costs, timeframe and outcomes is approved thus allowing contract award and implementation of the project.</p>	Cabinet Member for Jobs & Local Economy S151 Officer	Report and Appendices	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Lorna Vertigan lorna.vertigan@rotherham.gov.uk
Templeborough Contract Award	31 July 2023	April 2024	Award to Henry Boot Construction Ltd of the second stage of a two-stage design and build contract for the delivery of works in relation to the delivery of the Town Deal Templeborough Business Zone project following the outcome of a tendering exercise. As detailed in exempt Appendix 1 – Tender Evaluation Report.	Cabinet Member for Jobs & Local Economy S151 Officer	Report and Appendices	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Lorna Vertigan lorna.vertigan@rotherham.gov.uk

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Contract variation for TfN modelling work in relation to the Mainline Station OBC	18 March 2024	April 2024	<p>Cabinet accepted CRSTS funding to progress the mainline station OBC and delegated authority to award a contract to Transport for the North (TfN) to complete modelling work necessary to support the Mainline Station Outline Business Case.</p> <p>The decision is to increase the TfN contract value to ensure the additional scope and required amendments to the model can be completed to facilitate delivery of key outputs for the OBC.</p>		Report and appendices.	Boston Castle; Rawmarsh West; Rotherham West	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	<p>Maria Smith</p> <p>maria.smith@rotherham.gov.uk</p>
Publication of the Flood and Water Management Act 2010, Section 19 report relating to Summer storms June & July 2023	18 March 2024	April 2024	To publish the report and issue first to identified Risk Management Authorities and then to the residents of properties flooded during the identified flood event.		Report and appendices.	Anston & Woodsetts; Aston & Todwick; Aughton & Swallownest; Dinnington; Keppel; Maltby East; Rawmarsh East; Rother Vale; Swinton Rockingham; Wales	Open	<p>Kyle Haydon</p> <p>kyle.haydon@rotherham.gov.uk</p>
Kilnhurst Road, Rawmarsh - Consider objection to proposed road hump notice	8 January 2024	April 2024	To seek approval from Assistant Director to implement the proposed road hump scheme.	Cabinet and local Ward Members (Rawmarsh East), statutory consultees (e.g. fire, ambulance, Police, Passenger Transport Executive etc.), the public via notices on site and in the Rotherham Advertiser.	Report and Appendices.	Rawmarsh East	Open	<p>Nigel Davey</p> <p>Tel: 01709 822380</p> <p>nigel.davey@rotherham.gov.uk</p>
Rotherham Local Heritage List	18 March 2024	April 2024	That the Head of Planning and Building Control, in consultation with the Cabinet Member for Jobs and the Local Economy, accept the recommendations of the South Yorkshire Local Heritage List Assessment Panel to include the specified assets on the Rotherham Local Heritage List.		Report and appendices.	All Wards	Open	<p>Jon Bell</p> <p>jon.bell@rotherham.gov.uk</p>

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Integrated Incident Management (formerly Major Incident Plan)	27 March 2023	May 2024	The approval of a revised Major Incident Plan, Council Recovery Framework and Council Critical Activities (Business Continuity), and policy statement.	<ul style="list-style-type: none"> <li>• Cabinet Member.</li> <li>• Resilience, Health, Safety and Wellbeing Governance Group (all Directorate representation).</li> <li>• Functional areas specifically highlighted within the plan.</li> </ul>	Report and Appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Claire Hanson claire.hanson@rotherham.gov.uk
Bateman Road and Ridgway Close, Hellaby, time limited waiting restriction.	16 January 2023	May 2024	To seek approval from Assistant Director to implement a traffic regulation order subject to no objections being received. If objections are received the report will be considered by Strategic Director. The effect of the order would be to introduce a length of time limited waiting restriction on Bateman Road and Ridgway Close, Hellaby.	Cabinet and local Ward Members (Hellaby & Maltby West Ward), Hellaby Parish Council, statutory consultees (e.g. fire, ambulance, Police, Passenger Transport Executive etc.), and the public via notices on site and in the Rotherham Advertiser.	Report and Appendices	Hellaby & Maltby West	Open	Nigel Davey Tel: 01709 822380 nigel.davey@rotherham.gov.uk
New Orchard Road and Kingsforth Road, Thurcroft. Provision of no waiting at any time restrictions.r	19 February 2024	19 May 2024	To seek approval from Assistant Director to implement a traffic regulation order.	Relevant Members, Officers and Stakeholders.		Thurcroft & Wickersley South	Open	Nigel Davey Tel: 01709 822380 nigel.davey@rotherham.gov.uk
Maltby Project (Towns and Villages Fund)	25 September 2023	July 2024	<p>The decision will be to approve the detail of a scheme being developed as part of the Towns and Villages Fund at Maltby. Cabinet have approved that £823,000 be allocated to the project, and that the design be developed and delivered in consultation with the Cabinet Member.</p> <p>It is likely that a design, based on community feedback, will be presented with a recommendation to deliver this scheme.</p>	Relevant Members, Officers and Stakeholders.	Report and appendices	Hellaby & Maltby West; Maltby East	Open	Ben Mitchell ben.mitchell@rotherham.gov.uk

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Riverside Gardens, Corporation Street & Upper Millgate Contract Award (Stage 2 Construction)	4 March 2024	July 2024	Award via direct award to C R Reynolds of the second stage of a two-stage design and build contract for the delivery of works in relation to Riverside Gardens, Corporation Street and Upper Millgate, to undertake the construction of the scheme. Approval of the final design and cost in the Tender Evaluation Report required to enter contract for the construction phase.	Relevant Members, Officers and Stakeholders.	Report and appendices.	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Rory Battye Tel: 01709 254472 rory.battye@rotherham.gov.uk
Supply & Installation of Traffic Signals 2024-2028	18 March 2024	August 2024	<p>To authorise Officer Delegated Decisions for ordering traffic signals equipment, works and services to the Head of Transportation Infrastructure Service.</p> <p>The current framework for Supply, Installation and Maintenance of Traffic Signals is due for renewal and requires immediate re-procurement to ensure continuity of service delivery.</p> <p>A new framework contract will cover all traffic signal equipment and installation services needed to deliver our ongoing improvement programme and could also be used to procure them for our capital funded transportation schemes to potentially make project savings.</p>	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Steve Wood steve.wood@rotherham.gov.uk